



Murray Park School

Job Description – Teacher of Science

Title:	Teacher of Science
Salary:	Main Pay Scale
Responsible to:	Head of Subject (Science and ICT)
Framework:	To work within the framework of teachers' pay and conditions, current legislation and the policies of the school.

Duties as a Classroom Teacher

- teaching in an agreed curriculum area
- planning structured lessons that meet the needs of individual students
- sharing plans and teaching resources with colleagues
- maintaining records, marking and assessment of pupils' work according to school and departmental policies, external examination and national curriculum requirements
- reporting on pupils as required by the school policy and national curriculum requirements
- using school procedures to maintain your teaching area/s to a standard that motivates pupils and meets health and safety requirements
- following safe working practices in all your teaching and duty situations
- supporting the tutorial system as required.

Key Tasks

- To be responsible to the Head of Subject for teaching duties within the department curriculum area.
- To work in accordance with the school's Curriculum Policy Statement and the aims and objectives of the Science department.
- To teach in Key Stages Three and Four, responding to departmental policy, KS3 National Curriculum guidelines and KS4 syllabus.
- To liaise with other members of the department in the delivery of Science, undertaking a fair and equitable share of the work by helping to develop and prepare teaching materials for use within the department and cross-curricular themes as required.
- To maintain records, marking and assessment of pupils' work according to the departmental assessment policy, National Curriculum requirements and Key Stage Four course requirements.
- To monitor progress of students and report to parents in line with school procedures for recording and reporting.

- To set and mark homework as indicated by the department and school homework timetable in accordance with the departmental homework policy.
- To contribute to the organisation of displays of work within the school, and in particular to be responsible for provision of a motivating learning environment in an identified area of the department.
- To follow school procedures for maintaining the standards of furniture, fittings and equipment in your teaching areas.
- To attend departmental meetings, general school meetings and Parents' meetings as appropriate.
- To be responsible for and follow adopted safe working practice in accordance with the latest Health and Safety regulations.
- To fulfil a role within the tutor system and actively support the work of heads of Year
- To participate in relevant INSET to enhance teaching effectiveness.

This post is appropriate for a newly qualified or experienced teacher.

The post-holder will be expected to carry out other tasks/duties as directed by the Headteacher that are commensurate with the responsibilities of a teacher.

Murray Park School is committed to safeguarding and promoting the welfare of children. As this post is classed as having substantial access to children, appointment will be subject to a police check of any previous convictions.